



TIP OF
THE
MONTH



Global Item Composition Modification Updated

This functionality allows Users to replace one Item for a different Item across all or specified compositions. This is used to replace Items from Compositions which for example may no longer be available from your suppliers or are no longer suitable for use.

On version 46505 new functionality has been added to include Last Sale Date range, Never Sold, Last Sample Date range, Never Sampled and Sold/Sample To Company fields.

Global Item Composition Modification - TEST1-DB2-DEV

On this page, you can replace one Item with another in a set of Compositions.

Global Item Composition Modification

Original Item

Replacement Item

Concentration(%) ~

Composition Version Comment

Compositions to Modify

Item Code ~

Composition Type ☒ Formulation ☒ Raw Material

Item Class **Formulation**

Raw Material

Last Sale Date ~ E.g. d/m/yyyy ☐ Never Sold

Last Sample Date ~ E.g. d/m/yyyy ☐ Never Sampled

Sold/Sampled To Company

To use this function input the Original Item and the Replacement Item.

If required, you can select a concentration range to which the changes should be applied. For example, Original Item Orange Oil 5-fold and the replacement Item Orange Oil, with a concentration range 0.1 – 30%. This targets the change at Formulations containing between 0.1% and 30% Orange Oil 5-fold.

The Composition Version Comment field will allow Users to add reasons for the global change, and aid traceability.

The composition version comment will be applied to all modified Items. You can see the Composition Version Comment in the Composition tab of View a Formulation or View a Raw Material, and in ‘View Previous Versions of a Composition.’

In addition, Composition changes can be further specified in the Compositions to Modify panel. These include the ability to focus the change on a single Formulation or range of Formulations, to focus on Raw Materials or Formulations, and to focus the change on a specified Item Class.

In version 46505 a date range can be entered for the Item to search for Sold or Sampled. This is the information connected to the Cross References of the Original Item. The application provides the ability to search the details on the Cross References related to the Item(s).

Input the Company to target Items Sold and or Sampled to a specific Company.

Select Search

Global Item Composition Modification - TEST1-DB2-DEV

Search | Reset | Replace | Print | Cancel | Help

On this page, you can replace one item with another in a set of Compositions.

Global Item Composition Modification

Original Item

17-F-284

Orange Oil 5 Fold

Replacement Item

17-F-285

Orange Oil

Concentration(%)

0.1

~

30

Composition Version Comment

Compositions to Modify

Item Code

~

Composition Type

☒ Formulation ☒ Raw Material

Item Class

Formulation

Raw Material

Last Sale Date

01/01/2025

~

01/01/2026

E.g. d/m/yyyy

☐ Never Sold

Last Sample Date

01/01/2025

~

01/01/2026

E.g. d/m/yyyy

☐ Never Sampled

Sold/Sampled To Company

☒ C/C/FUSSY ☐ Fussy and Fancy

Code	Name	Item Class	Concentration	Composition Status	Company	Last Sale Date	Last Sample Date
17-F-286	TESTFORM23/12/2025	A010	1.0000000067%	Normal	Fussy and Fancy (C/C/FUSSY)	15/11/2025	10/11/2025

The system displays the Item, Concentration, Last Sale, and Last Sample Date.

Input an additional Customer with the same concentration range and date range.

Global Item Composition Modification - TEST1-DB2-DEV

Search | Reset | Replace | Print | Cancel | Help

On this page, you can replace one item with another in a set of Compositions.

Global Item Composition Modification

Original Item

17-F-284

Orange Oil 5 Fold

Replacement Item

17-F-285

Orange Oil

Concentration(%)

0.1

~

30

Composition Version Comment

Compositions to Modify

Item Code

~

Composition Type

☒ Formulation ☒ Raw Material

Item Class

Formulation

Raw Material

Last Sale Date

01/01/2025

~

01/01/2026

E.g. d/m/yyyy

☐ Never Sold

Last Sample Date

01/01/2025

~

01/01/2026

E.g. d/m/yyyy

☐ Never Sampled

Sold/Sampled To Company

☒ C/C/FUSSY ☐ Fussy and Fancy

☒ C/BIG ☐ Big & Global Co.

Code	Name	Item Class	Concentration	Composition Status	Company	Last Sale Date	Last Sample Date
17-F-286	TESTFORM23/12/2025	A010	1.0000000067%	Normal	Big & Global Co. (C/BIG)	25/11/2025	10/11/2025

The Company with the last sale date will always takes precedence in the results.

To print the results, select Print and the application shows a summary of the criteria.

Global Item Composition Modification

Page 1 (1)

Date : 30/01/2026

Original Item	Orange Oil 5 Fold
Replacement Item	Orange Oil
Concentration(%)	0.1 ~ 30
Composition Type	Formulation, Raw Material
Last Sale Date	01/01/2025 ~ 01/01/2026
Last Sample Date	01/01/2025 ~ 01/01/2026
Sold/Sampled To Company	C/BIG,C/C/FUSSY

Code	Name	Item Class	Concentration	Composition Status	Company	Last Sale Date	Last Sample Date
17-F-286	TESTFORM23/12/2025	A010	1.0000000067%	Normal	Big & Global Co. (C/BIG)	25/11/2025	10/11/2025

Review the list as you may want to review Items before they are replaced if for example they are in dilution.

Select Replace to proceed.

Global Item Composition Modification - TEST1-DB2-DEV

Search | Reset | **Replace** | Print | Cancel | Help

On this page, you can replace one Item with another in a set of Compositions.

Global Item Composition Modification


A message box will appear to confirm to proceed select Yes.

FORMPAK

Proceed with Global Item Composition Modification?

The Composition(s) will be updated. Confirmation will be displayed.

Global Item Composition Modification

 **You have modified the compositions successfully.**

Compositions updated: 1

[Please click on the link to view details](#)

You can continue to perform the following tasks:

- [Global Item Composition Modification](#)

Select the link to view details and a summary of the updated Composition(s) will be displayed.

The Composition version numbers will now be incremented.

Global Item Composition Modification

Page 1 (1)
Date : 30/01/2026

Original Item	Orange Oil 5 Fold
Replacement Item	Orange Oil
Concentration(%)	0.1 ~ 30
Composition Type	Formulation, Raw Material
Last Sale Date	01/01/2025 ~ 01/01/2026
Last Sample Date	01/01/2025 ~ 01/01/2026
Sold/Sampled To Company	C/BIG,C/C/FUSSY

Code	Name	Item Class	Concentration	Composition Status	Company	Last Sale Date	Last Sample Date
17-F-286	TESTFORM23/12/2025	A010	1.0000000067%	Normal		25/11/2025	10/11/2025

When performing this change the version numbers of the Compositions are incremented automatically. The original Formulation becomes outdated, and the modified Formulation becomes the current version.

As with other Formulation composition changes, the outdated version is retained in the application and can be viewed using 'View Previous Versions of a Composition.'

Mini Tip

Opening a New Tab

Use the wheel of the mouse when opening new links to open the link in a new tab.

Hover over the link and click the wheel on your mouse this will open that area of Formpak in a new tab.

